

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Austell
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6th August 2024

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 13th August 2024 to be held at 7.00 pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

AGENDA

- 1. Welcome by the Chair.**
- 2. Apologies**
To receive and approve apologies.
- 3. Declarations of Interest.**
 - a) *To receive disclosures of Pecuniary Interests.*
 - b) *To receive disclosure of Non-Registerable Pecuniary Interests.*
 - c) *To disclose the receipt of hospitality or gifts over the value of £25 and*
 - d) *To receive written requests for dispensations on items to be discussed at the meeting*

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chair of the meeting.

a) *Public Participation*

b) *Cornwall Councillors Report*

5. To adopt the minutes of the Ordinary Meeting of the Parish Council on 2nd July 2024 (emailed).

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

Education Grant Meeting – Purchase of equipment for applicants by the office approved, supplier accounts for purchasing approved, 1 pending application approved, 3 new applications reviewed and approved, potential spend from the meeting £2007.49.

Playing Field Trust Meeting – Ratification of decision to allow the carnival committee to use the playing field approved, purchase wet pour repairs kit approved, agreement of Cllr to hold a key to be agreed via email, the findings of the ROSPA report were reviewed.

Staffing Committee Meeting - Resignation noted, vacancies approved, job descriptions approved, costs for advertising positions approved, reviewing applications and interview dates agreed.

7. Matters Arising from the last meeting – Information Only.

8. To agree the delegated decisions made over the past month.

9. Financial.

a) *To approve this month's payment to creditors and income as tabled.*

b) *Approve the bank balances as of 30th June 2024. (emailed).*

c) *To approve the 1st Quarter figures.*

10. Clerks Report.

11. To review the Business Continuity Policy & Plan.

12. To appoint a new Cllr to the Staffing & GDPR Committee.

13. To consider the purchase and installation of cigarette bins for the bus shelters.

14. To approve the new style Good Citizen Award and to nominate Cllr's to sit on the panel.

15. To approve the cost of the refurbishment of the old office computer at £150+VAT.

16. To approve the costs for installation of the hand wash unit in the public toilets.

17. To consider the offer from Cornwall Council to undertake the verge cutting in the Hall Road area.

18. To agree the cost of Cllr ID cards and holders.

19. To approve the costs of the Biannual Tree survey.

20. To receive an update on the 2024 Christmas Tree Project and to agree any costs and actions required.

21. To receive an update on the welcome signage and to agree any actions required.

22. To receive an update on the proposed one-way system and to agree any actions required.
23. To approve the cost of training for Cllrs & Staff.
24. Update on the Emergency Plan.
25. Update on the Neighbourhood Plan and to approve any associated costs and how these will be funded.
26. To approve 4 prizes of £50 for the Neighbourhood Plan Survey Draw.
27. Reports from Outside Bodies.
28. Consultations/Surveys received up to time of meeting.
 - a) *General Consultations.*
 - b) *Planning applications received up to the time of the meeting.*
29. Highways and Footpath Matters.
 - a) *Footpaths.*
 - b) *Highway Issues.*
30. **Grant Requests.**
To consider grants received up to the time of meeting.
31. **Correspondence Received.**
To consider correspondence received up to the time of the meeting.
32. **Items for next agenda.**

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

33. Confidential Items.

Staffing Committee Meeting –

Resignation noted, vacancies approved, job descriptions approved, costs for advertising positions approved, reviewing applications and interview dates agreed.

Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS